

## Gift Certificate Order Form



Date \_\_\_\_\_ Taken By \_\_\_\_\_

Order Taken:  In Person  By Fax

*When completed, please fax this form to 212.925.1616*

Amount of Gift Certificate: \$ \_\_\_\_\_

Purchaser's Name \_\_\_\_\_

Purchaser's Address \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

On the Gift Certificate: To: \_\_\_\_\_

From: \_\_\_\_\_

Final Instructions: (Please Select Only One)

**Mail to Purchaser's Address (above)**

**Hold for pick-up in the safe by \_\_\_\_\_ (date) by \_\_\_\_\_ (person)**

**Mail to Recipient's Address (below):**

Recipient's Name \_\_\_\_\_

Recipient's Address \_\_\_\_\_

Method of Payment:  Cash  Credit Card

Credit Card # \_\_\_\_\_ Exp. \_\_\_\_\_ V MC AE Diner's Disc

Name (As It Appears On Credit Card) \_\_\_\_\_

Purchaser would like receipt:  Mailed with certificate  Mailed separately to purchaser's address (above)

Faxed to purchaser's attention at \_\_\_\_\_

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**Gift Certificate Issued By:** \_\_\_\_\_

**Date Issued:** \_\_\_\_\_

**Gift Certificate #:** \_\_\_\_\_

**Mailed To Purchaser** \_\_\_\_\_ (date)  **Mailed To Recipient** \_\_\_\_\_ (date)

**Held in Safe**  **Taken In Person** \_\_\_\_\_ (date)